

BOUNTIFUL CITY JOB ANNOUNCEMENT BOUNTIFUL CITY MANAGER

Salary: \$105,164 to \$161,408, plus a benefits package

FLSA Status: Full Time, Exempt

Application Deadline: November 7, 2012, 2:00 p.m.

Target Start Date: January 21, 2013

Bountiful City, 790 South 100 East, Bountiful, Utah 84010; www.BountifulUtah.gov

The City of Bountiful, Utah, is accepting applications for the position of City Manager. Bountiful has a six member Council form of government, and the City Manager works under the broad policy guidance and direction of the Mayor and City Council. The City's population is approximately 42,500, and the current total budget is \$62 million.

City Manager Position: The City Manager serves as the City's chief executive officer and manages the day-to-day operations and internal affairs of the City; carries out policies and programs established by the Council; deals with the citizens of Bountiful; supervises 170 full time, plus part time and seasonal, employees; manages the Council agenda; interacts with the Council to discuss and recommend action on issues, policies and political developments; prepares and oversees the administration of the City's budget; attends all meetings of the Council and takes part in its discussions and deliberations; and such other duties as may be assigned. City operations include public works, police, electrical power, golf course, planning and zoning, water, parks, sanitation and a landfill.

The ideal candidate must have strong leadership, consensus building, interpersonal and financial skills, and proven effectiveness in working with administrative staff, elected officials and citizens. A degree in public administration, finance, or another field found acceptable by the Council, is required, together with at least ten years of progressively responsible municipal experience, five of which must have been in a supervisory capacity.

Applications: Each applicant is required to submit electronically a completed City application form, a full résumé, references and a letter of interest to Bountiful City Recorder Kim Coleman at kcoleman@bountifulutah.gov no later than November 7, 2012, at 2:00 p.m. (Mountain Daylight Time). No exceptions. Employment applications are available at <http://www.bountifulutah.gov/WorkArea/showcontent.aspx?id=4010>. Questions should be directed to Shawna or Ellen at 801-298-6142.

Selection: Initial applications will be screened by a committee. The Mayor and City Council will select the City Manager, likely following interviews of one or more of the applicants.

Notes: Pre-employment drug testing and a background check are required. Bountiful City is an Equal Opportunity Employer. The City will provide reasonable accommodations for any applicant during the selection process. The City reserves the right to reject any and all applicants, to waive any requirement set forth in this announcement, and to hire anyone as the City Manager deemed to be in the City's best interest, all subject to legal requirements. Any application in response to this announcement is at the applicant's sole risk and expense. Although the City anticipates hiring as the City Manager one of the applicants responding to this announcement, there is no guarantee that any responding applicant will be hired.